

**KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSION  
MEETING MINUTES  
SEPTEMBER 24, 1996**

**MEMBERS:** Chairman Chris Clark, William Bowdy, Steve Dooley, Jerry Frantz, Michael Kinnaird for James Ramsey, Ron Moore, Jim Nelson, Deborah Patterson and Nancy Ward

**GUESTS:** Reid Bishop, Richard Belding, Deward Brake, Dwayne Cable, Bob Fannin, Tim Lowry, Randy Refalo, Charles Robb, and Jim Swain

**STAFF:** Doug Robinson, Executive Director; Shirley Rodgers and Jessamine Sauflay

Chairman Clark called the meeting to order at 1:00 p.m. in the Board Room at the Department for Libraries and Archives (KDLA). He began by welcoming members and guests to the meeting and by thanking Jim Nelson, Commissioner, Department for Libraries and Archives, for hosting the meeting.

In discussion of the minutes of August 27, 1996, Nancy Ward amended the minutes to include a request for discussion and update of the Year 2000 activities of the Department of Information Systems (DIS), development of training and awareness activities for PC disaster recovery efforts, and for the Commission members to be included, whenever feasible, in the review of EMPOWER Kentucky documents. The minutes were approved unanimously as amended.

Chairman Clark asked Deborah Patterson, Chair of the Bylaws Committee, to discuss the Bylaws and to highlight the proposed changes. She outlined the following:

Article 4, Section 2 -the addition of when the term of Chairman should begin. The term begins upon conclusion of the meeting in which the officers are elected.

Article 6, Section 8- a change in wording "stating that a majority of the members should constitute a quorum".

Article 6, Section 10- Chuck Anderson submitted a proposed change in writing with additional wording. The Bylaws Committee met prior to today's meeting to discuss the change proposed by Chuck Anderson. The Committee voted to retain the original language. Deborah Patterson added that the members of the Committee felt the original revisions were more consistent with the general tone of the proposed document.

Article 6, Section 3- added replacement language to make the role of work groups clearer.

Deborah Patterson stated that the revised Bylaws would take effect upon approval of the members. She concluded her report by submitting the revised Bylaws for approval, seconded by Steve Dooley.

Chairman Clark called for discussion of the Bylaws. Nancy Ward asked for clarification as to whether the

Information Resources Managers Advisory Group was a standing committee. Steve Dooley stated that the group was an ad hoc group and not a standing committee.

Discussion focused on the proposed change to Article 6, Section 10, suggested by Charles Anderson, which was:

“Members shall abstain from voting on issues relating directly and only to their specific agency or organization. This shall not include matters which effect classes of organizations which would include the member’s agency (e.g. a specific department of state government versus any departments of state government or a specific university versus a larger number or the total universe of universities).”

Jerry Frantz made a motion to add the language ”and only to their specific agency” to the proposed Bylaws submitted at the meeting. Ron Moore seconded the motion. After discussion, Chairman Clark called for the vote. Motion failed. Discussion continued. Chairman Clark called for the vote to approve the Bylaws as submitted by the Committee and seconded. Motion passed. Chairman Clark signed the Bylaws.

Chairman Clark provided an overview of the changes to the capital planning six year plan relating to information technology. He stated that he and KIRM staff have been working with the Capital Planning Advisory Board to improve planning efforts for information technology. Chairman Clark discussed the proposed new definition for a ‘system’. After considerable discussion, Chairman Clark appointed an ad hoc group to review and make recommendations for refining the ‘system’ definition. Members of the group included: Jim Nelson, Ron Moore, Steve Dooley, Ken Walker, and Nancy Ward. This group was scheduled to meet as soon as possible to discuss proposed changes.

The next order of business was the election of officers. Chairman Clark stated that the nominations from the August meeting were Jim Nelson for Chair and Steve Dooley for Vice-Chair, and no other nominations were made from the floor. Members voted unanimously to elect Jim Nelson and Steve Dooley. Chairman Clark congratulated the new officers and thanked the members for their support during his term as Chair.

Chairman Clark asked Ron Moore, Chair of the Communications Advisory Council (CAC), to provide an update on recent Council activities. Dr. Moore informed the members that the CAC video group was in the process of completing a “white paper” on broadcast and interactive video. He added that this document will provide a list of all resources, and the Kentucky Educational Television and Kentucky TeleLinking sites. Ron stated that CAC is also working on ATM issues and exploring the development of a statewide intranet.

Chairman Clark asked Doug Robinson, Executive Director of KIRM, to provide members with an EMPOWER Kentucky update. Doug stated that the process teams are currently working in the areas of “visioning” and receiving training in “benchmarking” techniques. He added that the next meeting of the Redesign Steering Committee is Thursday, October 3, 1996. Mr. Robinson stated that an EMPOWER web site has been created and that the Transportation Cabinet has also designed their own EMPOWER web site. He concluded by stating that an EMPOWER newsletter has also been created and mailed to all state employees.

Mr. Robinson reported on the KIRM office activities by stating that a memo had been issued in regard to

open records. He informed members of an upcoming workshop on Tuesday, October 1, 1996, to be held by the Attorney General's Office on open records. He stated that he would forward a copy of this announcement to the KIRM members. Mr. Robinson added that the first IRM Advisory Group meeting is scheduled for Thursday, October 24, 1996, and that Ron Bingham, Project Leader for EMPOWER Kentucky, has been invited to speak. He reported that the Research and Development grant recipients will be sending in their progress reports by the end of September. Doug distributed a flyer on the Long Term Policy Center's conference titled, "Exploring the Frontier of the Future," to be held in Louisville on Tuesday, November 12, 1996. He will be giving a workshop presentation at this event.

Mr. Robinson stated that the KTLN's Year II budget period will end on September 30, 1996. He concluded by requesting that members make recommendations on nominees to fill the current vacancies on the Commission. Mr. Robinson presented the Kentucky Information Highway (KIH) video, and provided an update of KIH activities.

The next Kentucky Information Resources Management Commission will be held on Tuesday, December 10, 1996, at the Council on Higher Education Conference Room, Suite 320, at 1024 Capital Center Drive, Frankfort, Kentucky.

There being no further business, Chairman Clark adjourned the meeting at 3:15 p.m. A reception was held immediately following the meeting in honor of Chairman Clark and the newly elected officers of KIRM.